

For starters

A good way to practice and develop your conversation skills.



Natural Conversation

MIDDLE LEVEL

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Unit 1 Basic Expressions

01

Asking a Favor

D ialogues

1. Patricia: Could you help me with these boxes?

Tom: Yes sure, no problem.

Patricia: Thank you.

2. Robert: Would you mind taking a picture for us?

Jeff: Alright. Say cheese!

Robert: Thanks!

3. Harris: Will you hand me a pencil?

Sue: Yes. Here you go.

Harris: Thanks a lot!



S ample Phrases

Here are some useful phrases you can use when asking a favor.

Read and practice each of them.

Getting Someone's Attention

Excuse me...

Pardon me...

Sorry to bother you but...

Asking the Favor

Would you please turn down the music?

Would you turn on the air conditioner?

Could you possibly give me a ride home?

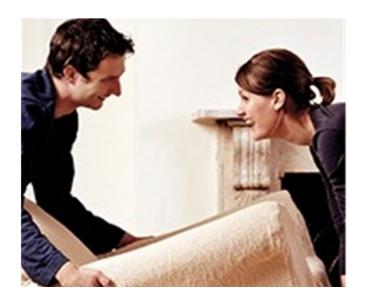
Follow-up

Thank you so much.

Thanks for your help

Thanks, I really appreciate it.

C onversation



Taylor: Excuse me, could you do me a favor?

George: Sure, what is it?

Taylor: Could you help me move these chairs?

George: No problem. / I'd be glad to.

Taylor: Thanks a lot.

George: Don't mind it. So are you new here?

Taylor: Yes. I just moved here yesterday.

George: I see. If you need help with anything, just ask me.

Taylor: Thanks. I appreciate it.

Conversation Questions



- 1. Is it important to be polite when asking for a favor from your family, friends or anyone? Why?
- 1. Is it okay to refuse a favor being asked from you? Why or why not?
- 2. Should a favor be reciprocated by the person who asked it? Why or why not?
- 3. If your answer on number 2 is yes, how can it be reciprocated?
- 4. How should you accept it when someone refused to do you a favor?

Sample Answers

- 1. Yes, it is truly important to be polite when asking for a favor because it is not a person's responsibility to help us. Asking for a favor means asking someone to do something for you, and is therefore can be bothersome.
- 2. Yes it is. Don't feel guilty if you can't do a favor being asked from you. Accepting to do a favor is like accepting a responsibility.
- 3. I think in some way we should reciprocate the favor granted to us by someone. It's not always that someone is ready to help us. We should, even in a small way, return the favor given to us.
- 4. It can be reciprocated through small favors as well, or an expression of gratitude. A simple thank you or a kind treatment would do.
- 5. If someone refused to do me a favor, I would graciously accept it. Their inability to help probably have nothing to do with me, so I will not take things personally. I would just respond politely.



favor n. [fey-ver]

- something done or granted out of goodwill, rather than from justice or for remuneration; a kind act

mind v. [mahynd]

- to feel disturbed or inconvenienced by

hand v. [hand]

- to deliver or pass with or as if with the hand



diomatic Expressions

give someone a ride

- (can also be called give someone a lift) to provide transportation for someone

turn something on

- to switch on something to make it run

turn something down

- to decrease the volume of something; it has the opposite meaning as "turn something up"



Asking a Favor



How would you ask the following favors? With the help of your teacher, create a dialog about the following scenarios:

- A. You are a parent. You were requested to report for work on a Saturday. Nobody is going to look after your child. You are to ask your close friend who is also your neighbor to look after your child for a day.
- B. You are a student. You did not understand your Math lesson and now you have to answer a difficult homework. You have a classmate who is good in Math. You are going to ask him if he could give you a tutorial on how to perform the equation taught to you last time by your teacher.

02

Making a Request

Dialogues



1. Abby: Pardon me. Could I bother you for a boost?

Bethany: Oh no! Your battery died?

Abby: I'm afraid so. Do you have jumper cables?

Bethany: Yes. Here.

Abby: Thanks!

2. David: Do you mind if I sit here?

Anthony: Be my guest. Let me move my coat.

David: I appreciate it. It's the last seat in the house.

3. Isabella: Can you put some more milk in my coffee?

Waiter: Absolutely. Here.

Isabella: Thank you.

S ample Phrases

Here are some phrases you can use when you want to make a request to someone. Try to practice them in a conversation.

- Can/ could you..., please?
- Do you think you could ..., please?
- I'm sorry to trouble you, but...
- I hope you don't mind my asking, but...
- I wonder whether you could ...
- I'd be (very) grateful if you could ...
- Please do me a favor by
- Would it be possible...
- Would you be so kind as to ...?
- Would you mind..., please?

Were you able to remember some? Now try asking your companion to give you a glass of water. Don't forget to be polite in asking.

C onversation





Henry: Good morning, can I speak to Mr. Iverson, please?

Secretary: May I know who is calling, please?

Henry: Henry Williams.

Secretary: Please hold on for a moment. I'll see if Mr. Iverson is

available... Please speak on. Mr. Iverson is on the line.

Henry: Hi Thomas, how are you?

Thomas: Hello, Henry, I'm fine. How are you?

Henry: Fine, thanks. I need your help, Thomas.

Could you lend me some money, please?

Thomas: How much?

Henry: Three hundred dollars.

Thomas: Certainly. Can you send someone to collect the money?

Henry: I'll come myself. I'll be there in half an hour. Thanks Thomas.

Thomas: Most welcome. See you then.

Conversation Questions

- 1. Have you ever asked a request to someone? How did you tell it to him/her?
- 2. When was the last time you asked for permission for something? What was it? How did you ask?
- 3. What was the greatest request you asked from someone? Did he/she accept it? Why/why not?
- 4. If someone asked a request from you in an impolite manner, would you grant his/her request?
- 5. What are the things you should keep in mind when making a request?